

**First Baptist Church**  
**Board of Trustees Meeting**

**Tuesday, August 4, 2009**

In Attendance: Bill Jones, David Fisher, Clara LeBarron, Ken Gnade, Caspar Green and Melody O'Donnell Absent: Caryl Eckler, Shane Ross, Doug Stone

Opening Prayer by Rev. Green. Minutes from June 2nd meeting accepted without objection.

Caryl Eckler was unanimously appointed Vice-Moderator. We are still looking for one more member to serve on the Board of Trustees.

**FINANCIAL COMMITTEE:**

Treasurer, Ken Gnade gave a detailed financial report. Since Anthony Askew will no longer be servicing our investment account, the Trustees agreed that this is the time to seek proposals from local brokers regarding the future of our investment account. Ken will contact Morgan, Stanley and Bill Jones will contact Legacy Planners, both in Glens Falls.

The Committee to draft the 2010-11 Church Budget was appointed. Ken Gnade, Clara LeBarron, David Fisher, Kathy McCoy, along with Bill Jones, Moderator Ex-Officio and Caspar Green, Ex-Officio will begin the process of preparing this budget. The proposed budget must be presented to the congregation by September 15. Voting will take place at the October Congregational meeting.

**BUILDING & GROUNDS:**

A building usage request from the Adirondack Chapter of the Labor-Religion Coalition was approved. The group will meet on the 3<sup>rd</sup> Wednesday of each month, in the Julia Bent Chapel, 7-8 p.m.

Recommendations on the "Use of Church Facilities Policy" were discussed. Non-funded support groups will contribute a donation to the church. Other groups will be assessed a \$12.00 hourly rate. That rate will include utilities and custodial time. The children's playroom will be available to children of those attending support group meetings.

- Church signs should be delivered within the next week. GF DPW will install them at the 7 entrances to the City.
- Front entrance doors are in the process of being repaired/stained. The East side doors have already been completed.
- Electrical Panel work will be contracted out to an electrician. Bill Jones will get estimates on this project for the next meeting.
- Ladies room painting project will be discussed with Mike & Jeff.

- Baptistry – Bill Jones will do the necessary painting.
- Narthex repair work is still pending.
- Dead tree in side yard has been removed (Bill Jones)
- Choir rails have been installed in sanctuary.
- Vines growing along the side door ramp will be removed as soon as possible.
- Sound System – Listening devices, microphones – Bill Jones will get estimates from Ray Supply to upgrade this system.

An anonymous donor has given \$2,500 to upgrade the church sound system. Listening devices, lapel and hand microphones, as well as a digital recorder to replace the out-dated cassette recorder, are items to be included in a proposal from Ray Supply.

Clara LeBarron has donated money to purchase a new office desktop computer system. An order will be placed within the next week.

PERSONNEL:

Annual Employee Evaluation for Mike Celeste was conducted on July 15<sup>th</sup>.  
The Music Committee will do the evaluation for Ron Kroohn in September.

Mug trays will be used to store coffee mugs for church members' use during refreshment time following worship on Sundays. Wanda Haverly will be donating these mugs.

Closing prayer by Caspar Green. Adjournment.  
Next meeting – September 1, 2009.

Respectfully submitted,

Melody O'Donnell, Clerk

